



CENTRAL WEIGHTS & MEASURES ASSOCIATION

Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri,
Nebraska, North Dakota, Ohio, South Dakota, Wisconsin

NIST Retail Motor-Fuel Dispenser Training Seminar Presented in association with the CWMA Annual Conference

This year the Central Weights and Measures Association will co-host with the National Institute of Standards and Technology a Retail Motor Fuel Dispenser training seminar to run concurrently with the CWMA 2019 Annual Conference.

Date: May 6-9, 2019

Location: Holiday Inn Canton (Belden Village), 4520 Everhard Road NW, Canton, Ohio 44718

Cost: \$50 (Includes breakfast Tuesday – Thursday & transportation to field demo)

Individuals attending the training seminar are invited to participate in the special conference events.

(Additional cost may apply; see Registration Form for event fees)

Hotel: Holiday Inn, 4520 Everhard Road NW, Canton, Ohio 44718

Room Rate: \$129/NT + 15.5 % Tax

Phone Reservations: (330) 494-2770

Group: Central Weights & Measures Association

Online Reservations: [Online](#)

Online Group Code: CWM

Guest Room Reservation Deadline: April 8, 2019

Check In: 4:00 PM

Check Out: 12:00 PM

Free Parking ♦ 5 Miles from Akron/Canton Airport ♦ Airport Shuttles ♦ Complimentary Wi-Fi

Business Center ♦ Indoor Pool ♦ Cocktail Lounge ♦ Fitness Center

Training Seminar Registration Deadline: March 15, 2019

CWMA members and the State Weights & Measures officials in the Central region will have until **February 15, 2019** to sign up for the seminar. Spaces available after February 15th will be opened to other regions. The final deadline for training registration is March 15, 2019. Class size is limited to 25, so early registration is recommended.

To register for the training, participants must register online through the NIST website **AND** submit a registration form to the CWMA. Please follow the instructions below:

1. Create an account with NIST Contacts System <https://tsapps.nist.gov/WMD/default.aspx>
2. Complete NIST online registration for Retail Motor-Fuel Dispenser Course #5589
3. Send CWMA RMFD Training registration form and payment to CWMA

For this seminar, participants:

- Are required to complete the NIST Handbook 44 self-study course prior to attending seminar. <https://www.nist.gov/pml/weights-and-measures/legal-metrology-devices/training-materials>
- Will need to bring a calculator and material for taking notes (note pad or electronic).
- Wear business casual attire; jeans are fine.
- Wear appropriate work clothes and sunscreen for field demo.
- Must be present for and participate in all sessions and activities in order to receive credit.

Below you will find a tentative agenda and registration form for the RMFD Seminar.
If you have any questions, please contact Sherry Turvey at Sherry.Turvey@ks.gov or call (785) 564-6682.

NIST Retail Motor-Fuel Dispenser Training Seminar Agenda

MONDAY, MAY 6, 2019

Time	Event	Room
12:00 PM	RMFD Seminar Registration	
1:00 PM – 5:00 PM	RMFD Seminar <ul style="list-style-type: none">• Welcome & Introductions• Course Overview• Pre-Exam• Part 1: Inspection	Maple Room

TUESDAY, MAY 7, 2019

7:30 AM	Breakfast	
8:00 AM	RMFD Seminar <ul style="list-style-type: none">• Part 1: Inspection (cont.)• Industry Speaker - TBD• Part 2: Pre-test determinations	Maple Room
12:00 PM	Break for Lunch	
1:00 PM – 5:00 PM	<ul style="list-style-type: none">• Part 3: Test Notes• Industry Speaker/Demo (TBD)• Part 4: The Test	

WEDNESDAY, MAY 8, 2019

7:30 AM	Breakfast	
8:00 AM	RMFD Seminar <ul style="list-style-type: none">• Part 6: Audit Trails• Audit Trail Demo• Prep for Field Demo• Part 5: Evaluation	Maple Room
12:00 PM	Break for Lunch	
2:00 PM	Tour of Brechbuhler Scales (Optional, No Cost)	Meet in Lobby
3:00 PM	Pro Football Hall of Fame (Optional for additional fee)	Meet in Lobby
6:30 PM	CWMA Dinner	Walnut-Buckeye

THURSDAY, MAY 9, 2019

7:30 AM	Breakfast	
8:00 AM	RMFD Seminar <ul style="list-style-type: none">• Field Demonstration and Hands-On Activity• Team Reports (from Field)	Maple Room
12:00 PM	Break for Lunch	
1:00 PM – 5:00 PM	<ul style="list-style-type: none">• Practice Scenarios• Review and Q&A Session• Final Exam	



**CENTRAL WEIGHTS &
MEASURES ASSOCIATION**

Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri,
Nebraska, North Dakota, Ohio, South Dakota, Wisconsin

Retail Motor-Fuel Dispenser Training Seminar Registration Form

May 6-9, 2019 - Canton, Ohio

Training Seminar Registration Deadline: March 15, 2019

**MUST TURN IN THIS REGISTRATION FORM TO CWMA AND REGISTER ONLINE WITH
NIST!**

Complete [NIST online training registration!!!](#)

First Name: _____ Last Name: _____

Organization / Company: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

Email Address: _____

Registration Fee Includes: 3 light breakfasts & refreshments (Tues-Thurs.) and transportation to field demo	\$50.00
<input type="checkbox"/> I will attend the tour of Brechbuhler Scales on Wednesday, May 8, 2019	No Cost
<input type="checkbox"/> I will attend the trip to the Pro Football Hall of Fame Wednesday, May 8, 2019	\$30.00
<input type="checkbox"/> I will attend the CWMA Dinner Wednesday, May 8, 2019	\$40.00

Total \$ _____

Participants may send payment in advance or pay at the registration table. Only cash or check will be accepted at registration.

Make checks payable to: CWMA

- Will pay at registration table
- Payment Enclosed

Send completed registration form to:

Email: Sherry.Turvey@ks.gov

Fax: (785) 564-6779

Mail: Central Weights & Measures Association
1320 Research Park Drive
Manhattan, KS 66502